

What if the paper attributes something to a source but it isn't in that source?

Don't code it; remove that citation from the numbered list, and renumber the citations that follow it.

What if a paper is paraphrasing sentences from different parts of a source and putting those paraphrases together?

It isn't summary; it's paraphrase.

What if the paper is copying from a source, but with small changes?

- If the changes seem to be typos (transcription errors), code the passage as copying.
- If the changes seem to be deliberate variations, code it as patchwriting.

What if a paper copies subheadings and turns them into a list or sentences?

That's patchwriting, unless quotation marks are used.

How do I code graphics, film, and images?

Because this project is restricted to textual sources, you should not code moving images such as video and film. Do make a note, though, that the paper contains them. Still graphics such as photographs, tables, charts, and graphs should be coded just as any other text. If the paper is generating its own graphics from data elsewhere, you should decide whether the paper is paraphrasing or summarizing. When a paper copies graphics from a source, that is a quotation. Remember to check to see whether the paper cites the source *from which it got the graphics*.

How do I code different uses of a single source *within* a single citation?

Even if more than one type of source use (e.g., copying and paraphrasing) occurs within a single citation, the citation is classified as a single source use. Check the column "More than one type of source use on the citation." Then count the number of words in each source use in the citation and classify the source use according to which source use is greatest (use the coder notes column to make a note of what else is going on in the citation for future study).

What if the paper is misinterpreting its source?

There's no coding category for this, but it would be helpful if you were to note it in the margin of the paper and in the coder notes column on the coding sheet to aid future studies.

What if one source cites another and the student represents it as if the citing source said it?

We're not coding for this, but we would nevertheless like a note about it. Make a note in the margin and the coder notes column, and then code the type of source use.